

TOWN OF ST. GERMAIN
OFFICE OF THE CLERK
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MINUTES TOWN BOARD MEETING: MARCH 15, 2022

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:31 pm
2. **Pledge of Allegiance**
3. **Roll Call to Establish a Quorum:** Jim Swenson, Brian Cooper, Tom Christensen and Ted Ritter along with Jeanna Vogel town treasurer and June Vogel town clerk are in Community Center room 4 with 1 community members. 8 community members attending via Zoom.us. Kalisa Mortag was absent.
4. **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Monday, March 14, 2022 before 6:30 pm.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.**
6. **Cemetery Sexton's Report** One burial scheduled in July, another burial with date not determined. Working on DOT application. Will be discussing survey options this week with Greg Maines.
7. **Discussion /Action Items:**
 - a. **Payment of the bills.** Motion by Swenson to approve the bills as presented; second Cooper. Discussion none. By voice vote; all in favor.
 - b. **Approval of past meeting minutes.** Motion by Swenson to approve the meeting minutes as presented for February 24, 2022 and March 7, 2022; second Cooper. Discussion none. By voice vote; all in favor.
 - c. **Re-adopt Chapter 12 – Room Tax, Code of Ordinances with amended definition of "Gross Receipts".** Suggesting a revised definition version that more specifically states gross receipts being the entire sales price to avoid confusion on what amount room tax is paid from. Discussion by the board. Motion by Ritter to adopt the amendment to chapter 12 with the revised definition of gross receipts as presented; second Swenson. Discussion none. By voice vote; 3 yes, 1 no.
 - d. **Review draft revisions to Chapter 1 – Zoning.** Last amendment to Chapter 1 zoning was July 2021. Changes reviewed by the board. Motion by Ritter that the draft Chapter 1 – Zoning amendments be approved for adoption as presented subject to public review and comment; second Cooper. Discussion none. By voice vote; all in favor.
 - e. **Schedule public hearing for Zoning Ordinance amendments.** Public Hearing 6:00 pm on Monday, April 11, 2022 to adopt zoning ordinance amendments.
 - f. **Consider action to take on alleged zoning ordinance violations at parcel 24-972-05, 7928 Log Lane.** Anonymous complaint received that people are living in pole building. Ted reviewed permit history of town, county and sanitary. Greg Baas stopped by to view property and confirmed they are living in the pole building. Motion by Cooper to have Ritter write letter to parcel owners outlining violation and steps to be taken to correct; second Ritter. Discussion: Christensen to sign letter. By voice vote; all in favor.
 - g. **Begin planning for April 19, 2022, Annual Meeting.** Discussion by board.
 - h. **Facilities usage report for February.** Most usage is from town clubs/organizations. Work by Terry Sullivan needs to be completed by May 18th. Have worked with DPW on obtaining keys and identifying all keypads/locks. Discussed getting a key pad installed for room 6. Will work on a usage report.
 - i. **Budget adjustment, for the cost of new fire numbers, due to Vilas County readdressing 22 Town properties.** County requested new fire number expenses comes out of DPW and are not reimbursed via fire number applications. County ordinance states that town covers this expense. Motion by Cooper to move \$336 from unencumbered funds into account 53324; second Ritter. Discussion none. By voice vote; all in favor.

8. Department of Public Works – The Board will hear a report from Brian Cooper concerning the department. Terry Sullivan will start March 28th. Town Office signs put up. Address signs changed on Lullabye and E Pinecrest Colony. Garbage picked up from Four Corners and G. Road limitations being discussed. DPW will look at weather and scrape roads as they slush up.

9. Report of the Standing Committees

- a. Independence Day Celebration Committee** Planning is underway. Jim will follow up with fireworks contract.
- b. Lakes Committee** Meets Thursday, March 17, 2022. Establishing a presence for lakes committee on facebook.
- c. Non-Motorized Recreational Trails Committee** Had annual Awassa candlelight event, good turnout. Donation to Vilas and Lakeland food pantries for donations received at event. Trails are still open. Grooming is not happening at this time.
- d. Parks and Recreation Committee** No report.
- e. Zoning Committee** Nothing beyond what was discussed earlier.
- f. Sexually Oriented Business Committee** No report.

10. Reports from Lake Districts and Other Organizations Little Saint and Big Saint Lake District meetings next week.

11. Adjourn: Mr Christensen adjourned the meeting at 8:24 PM

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor